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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: 01772 782461  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

**Agenda**

To the Mayor & Members of Longridge Town Council

You are summoned to attend the annual meeting of the Town Council on

**Wednesday 8th May 2024 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge.

Gill Mason

Town Clerk

**1.Mayor's welcome.**

**2.To receive apologies.**

**3.Declarations of interests.**

[Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4.Public participation.**

**5.Election of Mayor for 2024/2025.**

**6.Election of Deputy Mayor for 2024/2025.**

**7.Minutes of council meetings.**

To approve as a correct record the minutes of the council meeting held on the 10th April 2024.

**8.Planning & licence applications.**

Consultation on the proposed diversion of part of Footpaths FP0302091 and FP0302094, and Footpath FP0302093 Longridge, Ribble Valley Borough, Highways Act 1980 Section 119.

**9.Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Rosemary Glen | Cleaning Station Buildings | £546.02 | BACS |
| SY Maintenance | Caretaker | £TBC | BACS |
| Terry Lewis | Gardener | £200.00 | BACS |
| British Gas | Electricity invoice | £1509.19 | DD |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| TPCS | Office line | £46.63 | BACS |
| HMRC | PAYE and NI | £844.93 | BACS |
| LALC | LALC subscription | £969.56 | BACS |
| OBAS UK | Hockey club equipment | £241.78 | BACS |
| Ribble Valley BC | Waste Collection | £740.90 | BACS |
| Ribble Valley BC | Waste Collection | £291.20 | BACS |
| Zurich | Insurance | £1563.24 | BACS |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| The Old Station Café | Gas charges | £73.10 | BACS |
| LCA | Room hire | £20.00 | BACS |

**10.To consider the Girl Guiding grant application.**

**11.To consider the redesign of the town council’s logo.**

**12.To consider the Staffing Committees recommendations for the appointment of the new clerk.**

**13.Reports and correspondence (information only)**

**14.Date and time of the next full council meetings.**